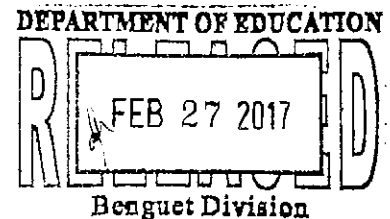


February 21, 2017

**DIVISION MEMORANDUM**

No. 076 s. 2017

To: School Governance and Operations Division  
Curriculum Implementation Division  
School Heads concerned, Elementary & Secondary



Subject:

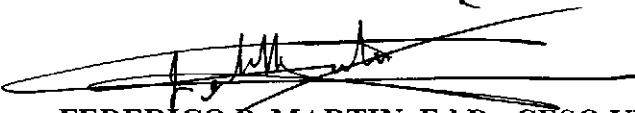
**Planning and Coordination Meeting re: Trainers' Training of MAPEH District Trainers on the Basic Concepts and Fundamentals in Teaching Dances and Performance Standards, Elementary & Secondary in 2 Batches**

1. A Trainers' Training of MAPEH District Trainers on the Basic Concepts and Fundamentals in Teaching Dances and Performance Standards, Elementary & Secondary is set by April or May 2017. Venue will be announced later.
2. Relative to this, there shall be a Pre-Planning and Coordination Meeting of all the trainers/facilitators on March 4, 2017 from 8:00-5:00 pm at the SDO hall
3. The agenda of the meeting are as follows:
  - a. Presentation of Topics per trainer/speaker,
  - b. Identification of training materials for reproduction, &
  - c. Finalization of Training mechanics and Matrix.

4. Participants to the Planning and Coordination Meeting are as follows;

Name	School	Name	School
Simon Backian	Celo Haight ES	Marvin Panaten	La Trinidad NHS
Nobres Meno	Adaoay ES	Danny Otinguey	Benguet NHS
Teodoro Tillama	Fianza MNHS Annex	Jenalyn Cocoy	Atok NHS
Alicia Cabinta	Loo ES	Mary Jane	Mankayan NHS
Bernadette Sabo	Kamora NHS	Tito C. Bestre	SDO - Benguet
Ivy Antonio	Benguet NHS	Sylvia J. Rimban	SDO - Benguet
Ronillon Pinmiliw	Palidan ES	Warden A. Baltazar	SDO - Benguet

5. Trainer participants shall bring with them their prepared Session Guides and training materials to be used in the execution of their topic/session.
6. One-day service credit and Compensatory Time Off (CTO) shall be granted to the teacher and non-teaching trainer participants and facilitators for the service rendered during Saturdays/holidays prescribed for in DepED Order No. 53 s. 2003.
7. Lunch and snacks will be served and travelling expenses of the participants shall be charged against Division MOOE subject to the usual auditing and accounting rules and regulations.
8. Widest dissemination of this memorandum is highly appreciated.

  
**FEDERICO P. MARTIN, Ed.D., CESO VI**  
Schools Division Superintendent